

**MINUTES OF A REGULAR MEETING  
OF THE AIRPORT COMMISSION**

**1. CALL TO ORDER**

The Torrance Airport Commission convened in a regular session on Thursday, March 13, 2008 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

**2. ROLL CALL**

Present: Commissioners Adams, Dingman, Fitch, Phillips, Rhilinger, and Chairperson Gates.

Absent: Commissioner Tymczyszyn.

Also Present: Facility Operations Manager Megerdichian.

**MOTION:** Commissioner Adams moved to grant an excused absence to Commissioner Tymczyszyn for the March 13, 2008 meeting. Commissioner Dingman seconded the motion; a voice vote reflected unanimous approval.

Commissioner Archie Phillips was introduced and he provided a brief background about himself.

**3. FLAG SALUTE**

Commissioner Phillips led the Pledge of Allegiance.

**4. AFFIDAVIT OF AGENDA POSTING**

**MOTION:** Commissioner Rhilinger, seconded by Commissioner Dingman, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

**5. APPROVAL OF MINUTES OF FEBRUARY 14, 2008**

Commissioner Dingman offered the following correction to the February 14, 2008 meeting minutes:

Page 4, Item 8B, line 2: "...canceling the VHF Omni Range (VOR) approach to runway 11 Left."

**MOTION:** Commissioner Fitch moved for the approval of the February 14, 2008, Airport Commission meeting minutes as amended. Commissioner Rhilinger seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Tymczyszyn).

**6. ACTION ITEMS**

None.

**7. INFORMATION ITEMS**

**7A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

Chairperson Gates noted that the following reports for March 2008 were included in the agenda material: Hangar and Tiedown Rental Status, Ongoing Projects, March Meeting Room Schedule, and Hangar Waiting List.

Commissioner Fitch requested that Noise Monitoring System Replacement be left as an ongoing item at the top of Report 2.

In response to her inquiry, Facility Operations Manager Megerdichian stated that the old noise monitoring system was replaced because it was completely antiquated with obsolete parts.

**7B. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE PUBLIC WORKS DEPARTMENT**

Chairperson Gates noted that the following reports were included in supplemental material: Events Requiring Emergency Response and Airfield Operations Status.

Facility Operations Manager Megerdichian reported that the Cal Trans Inspection was conducted on February 6, 2008, noting that he will bring the full report to the Commission when it becomes available.

**7C. LAND MANAGEMENT REPORT – AERONAUTICAL**

No report.

In response to Chairperson Gates' inquiry, Facility Operations Manager Megerdichian advised that Flite Park Phase Three will be considered by City Council on March 25, 2008.

**7D. SUB-COMMITTEE REPORTS**

**7D.1 STATE AND FED FUNDING**

Chairperson Gates reported that the subcommittee was still waiting for an opportunity to meet with the City's consultant.

**7D.2 POLICY CHANGE AND GA GROWTH**

Commissioner Adams reported that the subcommittee has not met but continues to collect information and feedback regarding the use of jet fuel at the Airport.

**7E.3 MASTER PLAN**

Commissioner Rhilinger reported that the subcommittee has not met.

## **8. ORAL COMMUNICATIONS**

**8A.** Chairperson Gates relayed concern by Operations staff about crowds from the museum wandering into operational areas.

**8B.** Chairperson Gates announced the Torrance Air Fair Airport Association meeting on March 21, 2008 to discuss runway and airport safety with the FAA.

**8C.** Chairperson Gates stated that the March 5, 2008 Tower tour was very interesting and noted that 25-30% of operations at the Airport are conducted by Robinson Helicopter.

**8D.** Commissioner Adams stated that he was impressed with the Tower tour, especially the level of technology and safety precautions.

**8E.** Commissioner Fitch stated that during the Tower tour she was informed that curfew violations are rare.

**8F.** Commissioner Fitch shared information about her participation in the Fire Department's Community Emergency Response Training.

**8G.** Facility Operations Manager Megerdichian stated that the elevator project was near completion and that there would be a job walk next week for the painting of the Tower.

**8H.** John Bailey, President of Southeast Torrance Homeowners Association, representing Coalition of Homeowners Associations of Torrance, stated that the Coalition met in January 2008 and voted unanimously against the use of jet fuel at Torrance Airport. He added that two of the three subcommittees are pilots, could not be objective, and that evaluation of jet fuel use should be made by City Council.

**8I.** It was noted that the FAA has decided not to decommission the VOR Omni Range approach to Runway 11 Left.

## **9. ADJOURNMENT**

**MOTION:** At 7:28 p.m., Commissioner Fitch, seconded by Commissioner Adams, moved to adjourn the meeting to Thursday, April 10, 2008 at 7:00 p.m., in the West Annex meeting room.

Approved as Amended April 10, 2008 s/ Sue Herbers, City Clerk
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